

Appendix A
VR Prem/02387/008



REV1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a review of a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I Cat Sanderson apply for the review of a premises licence under section 51/apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or club premises, or if none, ordnance survey map reference or description	
Worlds End Booths Yard Pudsey	
Post town Leeds	Post code LS28 7AB

Name of premises licence holder or club holding club premises certificate (if known)
Mr Mark Neave

Number of premises licence or club premises certificate (if known)
PREM/02387

ENTERTAINMENT LICENSING
14 JUL 2016
RECEIVED

Part 2 – Applicant details

I am

- 1 An individual, body or business which is not a responsible authority (please read guidance note 1, and complete (A) or (B) below)
- 2 A responsible authority (please complete (C) below)
- 3 A member of the club to which this application relates (please complete (A) below)

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname

First names

Please tick ✓ Yes

I am 18 years old or over

Current postal address
if different from
premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) DETAILS OF OTHER APPLICANT

Name

Address

Telephone number (if any)

E-mail (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name	West Yorkshire Police
Address	Leeds District Licensing Department Leeds District Head Quarters Elm Road Leeds LS11 8BU
Telephone number (if any)	0113 385 9416
E-mail (optional)	[REDACTED]

This application to review relates to the following licensing objectives(s)

Please tick one or more boxes ✓

- 1. the prevention of crime and disorder
- 2. public safety
- 3. the prevention of public nuisance
- 4. the protection of children from harm

Please state the ground(s) for review (please read guidance note 2)

Worlds End have drawn attention from West Yorkshire Police (WYP) for a considerable period of time due to the nature and frequency of incidents which are linked to the premises.

They first came to the attention of WYP back in July 2014 following a routine licensing visit. The staff on duty at the venue were unable to gain access to the CCTV system to show that it was working as per conditions and there was an extremely strong and recent indication of drug use in the venue. The positive indication of drug use confirmed the intelligence which had been received about regular drug use at the venue.

On 11th September 2014, the Designated Premises Supervisor (DPS) changed to the current one, Mr Paul Allen. This raised WYP concerns as he was also the manager of Trinity Nightclub, which at the time had started suffering an increase in incidents and has since had a licence review.

Calls for service started to be reported on average once a month, however it was not the venue which was calling on the majority of incidents to the police, but the customers or the Yorkshire Ambulance Service (YAS). These calls for service varied in nature from customers being heavily intoxicated to serious assaults.

One incident of note was a report of a customer being repeatedly punched to the head inside the venue on 27th July 2014. This occurred in the early evening and was called through by the complainant and not staff at the premises. Officers attended and asked to view the CCTV for any evidence however were informed that they were unable to do so as the hard drive was stored in the private quarters to which staff had no access to. After several visits to the premises, officers were informed that the CCTV had not been working at the time of the incident, so it had not captured any evidence. It took over a week for officers to be advised this information.

Only 6 weeks later the next call for service was received. YAS requested the assistance of WYP as they had been called to attend to a male in the road. It was reported that the male claimed to have his drink spiked whilst in the Worlds End however it was believed that his behaviour was purely down to the amount of alcohol he had been served in the venue.

In January 2015 another call was received by YAS about a glassing which they had been called to the venue for. Officers attended to investigate as it was confirmed that an assault had occurred and the injured party had sustained a head injury. Officers asked to view the CCTV but were again informed that they were unable to see it due to the system being located in the private quarters. Once again officers had to chase and re-attend for footage of the incident. Again this delayed the investigation by 2 weeks because of officers not being able to obtain a copy for that period of time.

The next incident of note was a call from a customer's parent. He called WYP at 1652hrs on a Saturday asking for assistance in getting his heavily intoxicated son home as he was refusing to leave.

Only 2 weeks later on the 21st March 2015, YAS contacted WYP again about another glassing which had allegedly occurred at the venue. Officers attended, were yet again unable to see what had occurred on the CCTV for the usual issue however the officers ascertained that the female had actually fallen over in a drunken state after colliding into a group of people fighting. It was not until 4 days later that this account could be verified by gaining access to view the CCTV footage.

The calls for police continued on a monthly basis and ranged from drug dealing at the premises to serious assaults with and without weapons. The majority of calls had officers reporting that customers were heavily in drink and that they were unable to view CCTV because it was in private quarters and/or it was faulty.

Another routine licensing visit was conducted on 27th November 2015. The DPS was in charge on the evening in question however the inspection did not go well. Again CCTV could not be demonstrated as it was locked in the private quarters to which no one had access. There was another positive drug indication in the toilets however it was the level of intoxication which was witnessed that was a telling factor. Whilst speaking with the DPS, a customer approached clearly drunk and was getting upset at police presence. The DPS was advised to tell staff that they should not serve him, however moments later the male was seen with a fresh pint in hand.

In December 2015 WYP tried to make contact with the PLH to arrange an Action Plan meeting, so that the issues could be addressed however messages were not returned. Finally contact was made and a meeting was arranged for 5th January 2016. The PLH failed to attend the meeting.

On the 12th January 2016 the PLH was advised to make contact with WYP by the end of the week to arrange another action plan meeting as there needed to be actions put into place to try prevent future issues. Again the PLH failed to make contact.

Only 10 days after last speaking to the PLH and advising that there were concerns, another incident occurred at the premises, a Section 18 Wounding where the complainant sustained a fractured eye socket and suspected broken nose. Yet again CCTV was an issue. Because of the location of the hard drive, staff were unable to gain access for officers to view. Officers had to continually request the footage which they provided a USB stick for. On the 18th February 2016 the officers collected the memory stick only to find that it was blank. When officers spoke with the premises they were informed that the data had been overwritten and the evidence had been lost.

An Action Plan was held on 23rd March 2016. In the meeting the PLH was advised that there was no confidence in the DPS due to the venue suffering the same issues that Trinity Night Club experienced whilst he was in charge before the licence review and subsequent removal. The CCTV issues were addressed and the need for door staff. Agreements were made with the PLH about actions which needed to be done however he failed to adhere to them and issues are still continuing with the venue.

A serious incident has recently occurred at the venue which has raised great concerns for WYP. On the 8th July 2016 there was a report of a firearm being repeatedly discharged at the premises. Whilst it is appreciated that the venue door staff may not have done a search on the individual who attended, they and staff inside failed to notice that the male concerned was a Pubwatch banned nominal. They had served him alcohol and it was not until at least 20 minutes later that they realised that he should not have been in and removed him from the premises. It was after the removal that the firearm was discharged outside, yet the staff working failed to contact WYP and report the

incident. Further to this, when officers attended to view the CCTV they were informed that the outside cameras did not work and they could not provide that pertinent piece of evidence.

Please provide as much information as possible to support the application (please read guidance note 3)

Please see above and attached.

Have you made an application for review relating to this premises before?

Please tick ✓ yes

If yes please state the date of that application

Day		Month		Year			

If you have made representations before relating to this premises please state what they were and when you made them

Please tick ✓ Yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 3 – Signatures (please read guidance note 3)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date 13/07/16.....

Capacity Licensing Officer, West Yorkshire Police.....

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 6)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Notes for guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.

WITNESS STATEMENT

(Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5B;
Criminal Procedure Rules, r.27.2)

NICHE Ref. No:	<input type="text"/>	URN:	<input type="text"/>
Statement of:	CATHERINE SANDERSON		
Date of birth:	Over 18	Occupation:	LICENSING OFFICER
This statement (consisting of: 2 page(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it anything which I know to be false or do not believe to be true.			
Signature:	Date: 12 th July 2016		
Time and date statement taken:			

Check box if witness evidence is visually recorded (supply witness details on rear)

I am a Police Staff member employed by West Yorkshire Police (WYP), Leeds District, currently based at Leeds District Head Quarters, Elland Road Police Station in the capacity of Divisional Licensing Officer. I have jurisdiction over the North West area of Leeds. This witness statement is to support my Premises Licence Review application for:

PREM//02387/008 – WORLDS END, BOOTHS YARD, PUDSEY, LEEDS, LS28 7AB

Within the application to review the premises licence I have detailed the issues which have been connected to the venue over the last 18 months. There has been an action plan meeting which the Premises Licence Holder (PLH), Mark Neave, has attended along with the Designated Premises Supervisor (DPS) at the time and other staff members involved in running the premises.

The main issues, I felt, were:

The competency of the DPS, Paul Allan, who failed to promote the Licensing objectives. I had no confidence in his ability to run the premises safely for either his customers or staff.

CCTV issues. The hard drive is located in an area which staff are unable to gain access to thus preventing officers from viewing and a failure to provide the footage in a timely manner when the system is working.

The frequency and nature of call for service at the venue, ranging from over inebriation to

Section 18 Wounding incidents.

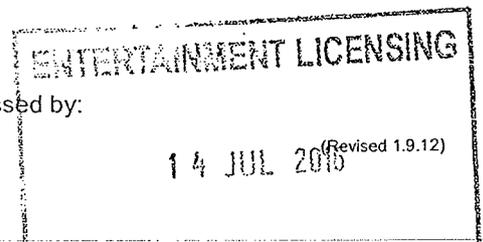
Signature:

MG11



Signature witnessed by:

RESTRICTED (when complete)



NICHE Ref. No:		URN:	
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Continuation Statement of CATHERINE SANDERSON

Failure of the staff to report incidents to WYP as the majority have been called through by either witnesses or the aggrieved.

Failure to take WYP advice seriously and address ongoing concerns about the venue. It was agreed in the Action Plan meeting on 23-03-16 that certain actions would be done in a specified time frame however they have failed to follow up on their promises, either within the time or in their entirety.

These issues are almost identical to the issues I brought to the attention of the licensing committee in July last year when a review was heard for Trinity Night Club. This was another venue which was being run at the time, by Mr Neave, as the Premises Licence Holder with the same DPS as this venue, Mr Paul Allan.

Currently I would suggest that the Licensing Authority may wish to look at imposing measures on the licence which would assist the Premises Licence Holder in promoting the licensing objectives and I have included in the documentation measures which I feel would assist achieving this goal.

Having seen and heard all the evidence, the Licensing Sub-Committee may feel that alternative steps and measures are more appropriate.

Signature:

Signature Witnessed by:



WEST YORKSHIRE
POLICE

LEEDS DISTRICT LICENSING DEPARTMENT

**LICENSING ACT 2003
&
(GAMBLING ACT 2005)
[LOCAL GOVERNMENT (MISC. PROV.) ACT 1982]**

PREMISES – REGISTER OF CHRONOLOGICAL EVENTS
(Excluding PL Transfers / DPS changes / TEN's)

Division:		NPT Area:	
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Premises Name (Previous Name/s) & Address:

WORLDS END
Booths Yard
Pudsey

Post Code:	LS28 7AB	Tel No:	
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PL/CPC No:	PREM/02387	Time Limited:	Yes / No
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Orig. Issue:		Date - WEF:	
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ALCOHOL PREMISES: Yes / No	CONSUMPTION: On / Off / Both
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Brief History / Previous authorisations (where applicable):

& / or

Brief description of premises:

ENTERTAINMENT LICENSING

14 JUL 2016

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Date:	Event / Meeting / Application / Formal Action / Letter etc:
25-07-14	<p>Attended with officers on an evening licensing visit. Friday Person in charge: [REDACTED] Part B on display Unable to show/use CCTV as in private quarters Music heard from the premises by JT's Positive drugs wipe (powder falling off the wipe).</p>
31-07-14	<p>PLH contacted SL and stated that after the evening visit, they were employing 1-2 Door staff on a weekend from 2000hrs They have also advised that they will refurbish the toilets which would include removal of flat surfaces.</p>
11-09-14	<p>DPS change to Paul Allen</p>
27-09-14	<p>[REDACTED] @ 1905hrs Saturday Caller reported being assaulted by repeatedly punched to the head inside the venue. *Staff were unable to access the private quarters with CCTV to confirm that it was captured. Officers struggled to obtain a copy even after requests but were finally advised that it was off line for the incident*</p>
08-11-14	<p>[REDACTED] @ 0034hrs Friday-Saturday Ambulance called as with a male in the road who stated that had had his drink spiked in the venue.</p>
19-12-14	<p>[REDACTED] @ 2215hrs Friday Caller reporting a fight inside the premises, call taker could hear disturbance in the background.</p>
23-12-14	<p>[REDACTED] @ 2230hrs Tuesday Premises called as issues with a group of youths attending trying to gain entry. Had refused them service but now outside threatening to smash the place with bricks.</p>
01-01-15	<p>[REDACTED] @ 0044hrs NYE-NYD Report of an aggressive female with ambulance. Female is a regular customer who was heavily intoxicated. Husband collected and took her home.</p>
11-01-15	<p>[REDACTED] @ 2304hrs Sunday Report from ambulance that a male had been assaulted with a glass, sustaining head injuries. *2 weeks to receive the CCTV as no access to it on the evening.</p>
07-03-15	<p>[REDACTED] @ 1652hrs Saturday Caller asking for assistance in getting his son home as he was very intoxicated and refusing to leave.</p>
21-03-15	<p>[REDACTED] @ 2142hrs Saturday Ambulance reporting that a female had been glassed. Female heavily intoxicated and fallen over after colliding with a group of people fighting. *Officers were unable to access CCTV at time of incident and had to view 4 days later</p>
06-04-15	<p>[REDACTED] @ 2314hrs Saturday Call from the premises reporting on an ongoing fight, 7 people fighting using bottles.</p>

19-07-15	██████████ @ 0909hrs Caller reporting being assaulted at approx. 2300hrs the previous evening. *CCTV not provided even after several requests by officers.	Saturday
27-07-15	██████████ @ 21:39hrs Female staff member reported to have assaulted caller.	Monday
07-08-15	██████████ @ 111:2hrs Male reported and arrested for dealing drugs at the premises.	Friday
15-08-15	██████████ @ 21:19hrs Caller reported a large fight – 2 females assaulted. Reporting party was described as intoxicated and incoherent.	Saturday
22-08-15	██████████ @ 18:16hrs Ambulance reporting an assault, male with a head injury. *Issues with getting the CCTV footage – 2 weeks to collect/view the footage and officers had to provide the USB stick before it would be provided.	Wednesday
04-10-15	██████████ @ 2343hrs Report of a disturbance, shouting and glasses being broken. Officers attended and confirmed that there had been an altercation in the pub but his friends were removing him from the scene.	Sunday
14-11-15	██████████ @ 2312hrs Section 18 wounding Ambulance reporting a glassing. *CCTV was reported as being faulty when officers requested footage.	Saturday
27-11-15	Evening Licensing visit: Paul Allen in charge Positive Cocaine wipe *Unable to show CCTV *Whilst speaking with DPS a heavily intoxicated male came nose to nose with me. DPS advised that the male should not be served another alcoholic beverage as he was clearly drunk. DPS advised staff however 5 minutes later the male was in possession of a freshly pulled pint!	Friday
05-01-16	Action Plan meeting PLH failed to attend – Message left on mobile	
12-01-16	Spoke with PLH at Pubwatch to ask why he failed to attend the meeting, he stated he had personal issues. Advised to make contact with me by the end of the week to discuss the issues at the premises and a way to move forward – Failed to make contact	
22-01-16	██████████ @ 2059hrs Section 18 wounding as fractured eye socket and suspected broken nose. Male reported as being assaulted. *CCTV was not available for officers at the time of the incident due to no access to the private quarters. On 18 th Feb USB was provided but nothing had been recorded however when requested another copy, advised that the footage had been over written (less than the standard 31 days).	Friday

06-02-16	████████ @ 0133hrs Injured Party informed officer that had been assaulted @ 2223hrs in the premises.(Friday)	Saturday
09-02-16	Failed to attend Pubwatch.	
21-02-16	████████ @ 1606hrs Caller from Worlds End. Stated that a drunken male that had been in the venue all day had a knife in his pocket and was 'out to stab someone'.	Sunday
29-02-16	Message left for Mark Neave to make contact as a matter of urgency. Failure to arrange an action plan by the end of the week would result in review.	
03-03-16	AP meeting arrange for 09-03-16 Meeting cancelled within 20 mins of booking and rescheduled for 08-03-16 by myself. Message left for MN to advise and asked to return call to acknowledge.	
07-03-16	Spoke with MN at Pubwatch. He stated that he was unavailable to attend the AP meeting, advised to call the following day to rearrange.	
14-03-16	Licence suspended due to non payment of fee.	
16-03-16	Still no call from MN. Premises were in full operation and sales of alcohol were being made. After speaking with MN, payment was made. Hand delivered letter requesting AP meeting 23-03-16	
23-03-16	AP meeting	
09-04-16	Attended to check that CCTV had been moved as agreed but had not.	
27-04-16	No vary DPS has been received. No PL application received by LCC for Taylor Neave.	
01-05-16	████████ @ 22:20hrs Call from ambulance that a male had been glassed in his face. Transpired that the male had not been glassed but punched and his teeth loosened however officers stated that unable to take a statement due to so heavily in drink. *officers unable to check the CCTV as apparently faulty – staff claimed that licensing were aware however they were not!*	Sunday
18-05-16	Paul Rix attended at the venue and was advised by staff that the CCTV had still not been moved and they had no access.	
12-06-16	████████ @20:28hrs Caller reporting being attacked in the premises and 3 people jumped on her friend. When officers attended they reported that the caller was heavily intoxicated and kept changing her story. She had been the instigator by throwing a bottle and falling down the stairs.	Sunday
19-06-16	████████ @ 17:28hrs Caller reported that he had been grabbed by the throat, taken outside and assaulted. *CCTV was not working in the area where the assault took place*	Sunday

20-06-16	██████████ @ 14:32hrs Caller reported being assaulted inside the venue Friday evening. A witness separated the parties.	Monday
08-07-16	██████████ @ 23:09hrs Report of a customer discharging a firearm. Still under investigation however it appears that a Pubwatch banned person was drinking in the venue and after 20 mins asked to leave. *The staff failed to call the police and officers were advised that the outside cameras did not work*	Friday
12-07-16	Premises failed to attend Pubwatch and nominate the 2 nd person involved in the firearm incident.	

- Change of DPS with immediate effect.
- Reduction in times for all licensable activities to 2300hrs.
- Opening Hours of the premises to be amended to 1100 – 2330hrs.
- A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises.
- The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways.
- The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.
- The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks.
- The CCTV system will contain the correct time and date stamp information.
- The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
- A designated member / member(s) of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
- The data controller, under the Data Protection Act 1998, who is responsible for any CCTV images caught on cameras on the premises will, on the lawful request of an authorised officer of a Responsible Authority (under the Licensing Act 2003), be downloaded immediately, or where this is not possible, as soon as reasonably practicable, and supplied to the requesting officer. Where the CCTV images are not supplied at the time of the request being made the data controller will ensure that it is secured to prevent any overwriting.
- The minimum number of door supervisors for the premises is 2 on a Friday and Saturday and Sunday preceding a Bank Holiday from 2000hrs until close and all customers have vacated the premises.
- The PLH/DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti-social behaviour, admissions refusals and ejections from the premises.
- The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.
- The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.
- A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.
- A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police.

- Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly.
- The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.

NOT PROTECTIVELY MARKED



Leeds District Licensing Department

Leeds District Licensing Department
West Yorkshire Police
District Headquarters
Elland Road
Leeds
LS11 8BU

Tel: 0113 385 9416
Email:
catherine.sanderson@westyorkshire.pnn.police.uk

16th March 2016

Mr M Neave



Dear Mr Neave

PREMISES LICENCE: WORLDS END PRI:M/02387/008

I have tried to arrange action plan meetings with you to discuss issues which have occurred at the venue. You have failed to attend one and advised me that you were unavailable to attend another which I had arranged.

As you have not made contact with me to re-arrange a further date, as you promised to do after both, I have now booked another meeting and expect you to attend please.

The meeting will be held at Leeds District Headquarters, Elland Road, LS11 8BU on 23rd March 2016 at 1000hrs.

Please ensure that you attend with the DPS, Paul Allen.

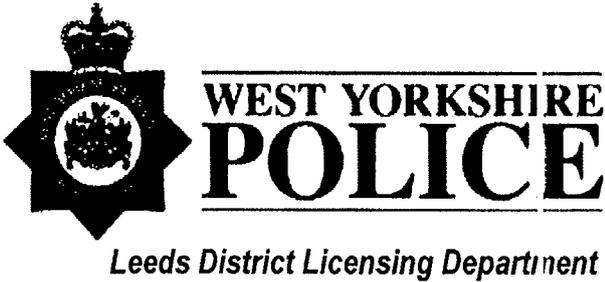
Yours sincerely

Cat Sanderson
Licensing Officer
Leeds District Licensing Department

Cc Paul Rix, LCC Licensing

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED



Leeds District Licensing Department
West Yorkshire Police
District Headquarters
Elland Road
Leeds
LS11 8BU



16th March 2016

Mr M Neave



Dear Mr Neave

PREMISES LICENCE: WORLDS END PRI:M/02387/008

I have tried to arrange action plan meetings with you to discuss issues which have occurred at the venue. You have failed to attend one and advised me that you were unavailable to attend another which I had arranged.

As you have not made contact with me to re-arrange a further date, as you promised to do after both, I have now booked another meeting and expect you to attend please.

The meeting will be held at Leeds District Headquarters, Elland Road, LS11 8BU on 23rd March 2016 at 1000hrs.

Please ensure that you attend with the DPS, Paul Allen.

Yours sincerely

Cat Sanderson
Licensing Officer
Leeds District Licensing Department

Cc Paul Rix, LCC Licensing

NOT PROTECTIVELY MARKED

WORLDS END
ACTION PLAN MEETING
23RD MARCH 2016

Persons present:

Mark Neave	- PLH
Taylor Neave	- Future DPS
Paul Allen	- Current DPS
Paul Rix	- LCC Enforcement Officer
PS Dave Shaw	- WYP Licensing
Cat Sanderson	- WYP Licensing

It was explained that the meeting had been arranged to discuss incidents which had occurred over the last 12 months. Additional to these were the licensing visit which CS had attended that needed discussing.

CS had invited the premises to attend action plan meetings since Christmas but this was the only one which had been attended. Had they have failed to attend this meeting, then she would have had no alternative but to apply for a review of the premises licence.

MN explained that TN was going to be taking over the running of the venue and become the DPS. CS asked whether she had a personal licence and TN stated that she had passed the course and her mother had sent all her paperwork into the Council for a licence to be produced. She was not sure when this had been sent but she thought that it had been in the last week. PR stated that he would check.

CS asked whether she had worked at the venue before. MN stated that she had worked there from a young age glass collecting. The customers had a lot of respect for her and listened to her. Even though she had another job, it was only part time and would not prevent her from being there on a weekend or evening.

PR confirmed that LCC did not have the documentation. It transpired that the CRB was 3 months old and the paperwork will have been returned to her. TN advised that she would chase this up asap.

CS explained that there had been on average, 1 incident reported a month at the venue which was unacceptable and substantially more than other venues. The majority of the incidents were fights and many reported weapons or serious injury. The incidents were occurring mainly after 2100hrs at the venue. Officers regularly reported that the customers were heavily intoxicated and this was one of the main contributory factors to the calls for service.

TN wanted to point out that there had been an incident at the venue where they had to report male threatening people with a knife. She stated that it took the police over 45 mins to attend which was not acceptable. DS stated that it unfortunate that officers were unable to respond any faster however they will have attended as soon as they could however this complaint was not of relevance to this meeting.

CS confirmed that she was aware of the inebriation levels that customers were being allowed to get themselves into because she had witnessed it on an evening licensing visit with local police officers. She had been confirmed by a heavily intoxicated customer and advised PA not to allow him to be

served any more. When she looked back at him, he was drinking a fresh pint. This was unacceptable.

CCTV was also an issue with the venue. Many of the logs stated that officers were unable to obtain CCTV. This was because it had not been downloaded, had not recorded for 31 days, was not working or there was no access to the private quarters where the hard drive was located. CS suggested that this needed to be moved to an area where it could be accessed on officers request, possibly the office by the bar. MN confirmed that he would be able to move this. As he was going to work abroad for several weeks, he would ensure that it would be moved by Monday 28th March 2016. CS also requested that a minor variation be submitted with V7 CCTV conditions due to the condition on the licence being out of date. MN again confirmed that he would arrange for this. CS stated that it was to be done within a month.

CS asked whether they had door staff at the venue. MN confirmed that they did on occasion. They would have them on an evening but not during this time of year. CS explained that due to the number of incidents and the times that the incidents occurred, then she was looking at a 2 members of door staff measure from 2100hrs until customers had left the premises on a Friday, Saturday and Sunday preceding a Bank Holiday. TN stated that door staff did not listen to them and were often not very good. CS stated that whilst that may have been the case, she was employing them and therefore she needed to control them. If she was having issues with the ones employed than she needed to address it. TN still complained that they were not effective. CS stated that it was ultimately her responsibility to ensure that the ones she employed did their job correctly and it was up to her to manage them. PA stated that they only needed door staff for closing up and making sure that everyone left. CS immediately picked him up on this and explained that the reason door staff were required was because incidents were not just happening as customers were leaving but from 2100hrs and earlier! MN commented that he could arranged to have them from 2000hrs but both TN and PA jumped on that. CS agreed that she would allow a gentleman's agreement rather than a minor variation being submitted whilst they trialled it for a 3 month period to see whether it reduced the number and types of incidents occurring. PR advised that as Easter Bank Holiday was upon us, the door staff would need to be arranged asap to cover the weekend. MN stated that he would do that.

CS reiterated that agreements which had been reached and discussed timescales. It was felt that a DPS change could be completed within a month. PA asked why CS was in such a rush to take PA off the licence as DPS. CS explained due issues experienced whilst on Trinity's licence, various issues and calls for service at this venue, he had proved that he was unable to manage the venue and she did not trust him to ensure that the premises ran safely.

CS agreed to email MN with everything that had been agreed at the meeting.

Sanderson, Catherine

From: Sanderson, Catherine
Sent: 23 March 2016 12:13
To: [REDACTED]
Cc: 'Paul.Rix(GCSx)
Subject: Action Plan

Hi Mark

Further to our meeting this morning, I can confirm that the following need to be actioned within the specified time scales:

- 2 members of door staff to be employed at the venue every Friday, Saturday and every Sunday preceding a Bank Holiday from 2100hrs until the last customer has left – **with immediate effect** (3 month trial period)
- CCTV to be moved into the office – **1 week**
- The following conditions need to be minor varied onto the licence – **1 month**:
 1. A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises
 2. The CCTV system will cover the main entrance/s and exit/s
 3. The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks.
 4. The CCTV system will contain the correct time and date stamp information
 5. The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.
 6. A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.
- Taylor Neave to replace Paul Allen as DPS – **1 month**

Please let me know if there are any issues.

Kind regards

Cat

Cat Sanderson
Licensing Officer
Leeds District
Elland Road, Leeds, LS11 8BU

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Sanderson, Catherine

From: [REDACTED]
Sent: 27 April 2016 09:19
To: Sanderson, Catherine
Subject: OFFICIAL : RE: 'Worlds End

Morning Cat

I have checked our system and cannot find any record of any application for a personal licence by Taylor Neave.

I believe that should we have received any application it would follow a straightforward procedure.

A unique reference number is generated upon receipt of the paperwork for a personal licence. The application is then allocated to the responsible officer who then confirms the paperwork is acceptable / in date. If not correct then the officer contacts the applicant and a decision is made as to if the paperwork is to be retained for amendment or returned. Either way a reference number is in place.

Regards

Paul

Paul Rix
Senior Liaison & Enforcement Officer
Entertainment Licensing
Leeds City Council

[REDACTED]

From: Sanderson, Catherine [REDACTED]
Sent: 27 April 2016 08:53
[REDACTED]
Subject: Worlds End

Morning!

Please could I ask a favour?

Could you find out whether Taylor Neave 01/08/'17 has applied for her personal licence with yourselves yet please?

Thanks

Cat

Cat Sanderson
Licensing Officer
Leeds District
Elland Road, Leeds, LS11 8BU

[REDACTED]
External: 0113 585 5410

[REDACTED]

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Sanderson, Catherine

From: [REDACTED]
Sent: 18 May 2016 13:37
To: Sanderson, Catherine
Subject: OFFICIAL : Worlds End, LS28, CCTV

Afternoon Cat

Visited the premises as requested this morning and was advised by two members of staff that the location of the CCTV system has not changed and it is still located in the upstairs office to which they do not have any access.

Regards

Paul

Paul Rix
Senior Liaison & Enforcement Officer
Entertainment Licensing
Leeds City Council



Could you make a difference to a young person's life?

Have you considered becoming a foster carer? Foster Care Fortnight runs from 16-29 May 2016. To find out more on how to become a foster carer come to our information event on 24th May from 6-8:30pm at Leeds North Village Hotel or click [here](#) to visit our website.

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ses licences and club premises certificates - Suspended/Surrendered/Lapsed/Revoked Licences and Refused/Withdrawn Applications

ce	Premises Name and Address	Termination Type	Date Termination Started
2387/008	Worlds End, Booths Yard, Pudsey, Leeds, LS28 7AB	Licence Suspended	14/03/2016